



नागरिक चार्टर /Citizen's Charter

प्रौढ शिक्षा निदेशालय
DIRECTORATE OF ADULT EDUCATION
स्कूल शिक्षा साक्षरता विभाग
DEPARTMENT OF SCHOOL EDUCATION & LITERACY
शिक्षा मंत्रालय
MINISTRY OF EDUCATION
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प्रौढ शिक्षा निदेशालय का नागरिक चार्टर

Citizen's Charter of Directorate of Adult Education

Brief History

Directorate of Adult Education originated from National Fundamental Education Centre (NFEC), set up in the year 1956 by Govt. of India. Later, the Centre was renamed as Department of Adult Education and made part of the National Institute of Education under National Council of Educational Research & Training in 1961. With increased thrust of Government of India on adult literacy programmes, Department of Adult Education was separated from NCERT and given an independent identity in the year 1971. For some time, it was known as Directorate of Non-Formal (Adult Education) and later renamed as Directorate of Adult Education.

Mandate of the Directorate

Directorate of Adult Education is a subordinate office under the Department of School Education & Literacy, Ministry of Education, Govt. of India. It functions as National Resource Centre for adult education and literacy programmes in the country. It provides professional, academic and technical guidance for effective implementation of programmes launched under the aegis of National Literacy Mission Authority and monitors progress of the programmes implemented in the field through State Governments and other agencies.

(i) Objectives

- To serve as a national resource centre for adult education programme
- To advise State Governments/ Union Territories/ Universities and Voluntary Organizations etc. engaged in the implementation of the Adult Education Programme.
- To provide technical guidance and support in curriculum development, preparation of teaching learning materials, training of functionaries for Basic & Post literacy and follow up programmes
- To conduct monitoring, evaluation and research
- To act as documentation and information clearinghouse
- To undertake publicity and promotional work through electronic and other media to support adult education programme

(ii) Functions

- Academic and technical resource support to National Literacy Mission
- Organize training and orientation programmes
- Prepare guidelines for development of teaching-learning materials
- Develop proto-type teaching/learning materials, posters, etc. for non-literates and neo-literates
- Evolve guidelines on evaluation of on-going programmes

- Provide media support through production of media materials and harnessing of all kinds of media i.e. electronic, print, traditional and folk media for furtherance of the objectives of National Literacy Mission
- Conduct external evaluations through social science research institutions and provide regular feedback to the NLMA about the findings of external evaluations
- Organize workshops/ review meetings for the effective implementation of Adult Education Programme
- Coordinate, collaborate and network with agencies/ institutions involved in implementation of adult literacy programmes in the States

Annual Report / Newsletter/ e-Magazine

The Annual Report/ Newsletter/ e-Magazine of the Directorate are also available on the website of the Directorate <http://dae.mhrd.gov.in/>

Whom to contact/ How to access information

(i) Web-site:

Information about Directorate of Adult Education is available on the website of the Directorate at <http://dae.mhrd.gov.in/>

(ii) Information Under RTI Act, 2005

For providing information under RTI Act, 2005 Central Public Information Officer (CPIO), Appellate Authorities and Nodal Officer have been appointed by the Directorate. Their names, designation, contact numbers are as follows:

S No	Designated as	Name & Designation of the Officer	Contact details
1.	Central Public Information Officer	Dr. Shubhankar Mishra, Joint Director	Tel. No. 23382397 Email: smishra.edu@gov.in
2.	First Appellate Authority	Shri M. C. Worthing Director, AE Bureau	Tel. No. 23385489 Email: worthing.mc@gov.in
3.	Nodal Officer	Shri Saurabh Yadav, Senior Tech. Asstt.	Tel. No. 23384478 Email: saurabhdae@gmail.com

The same is also available on the website of the Directorate under relevant sections at <http://dae.mhrd.gov.in/right-to-information.html>

Records/ manuals /instructions available with Directorate of Adult Education is Unclassified and Academic in its nature, primarily related to the Literacy programmes run under the aegis of National Literacy Mission Authority, Department of School Education & Literacy, Ministry of Education, Government of India. The records/ manuals /instructions include Reference Books, DAE Publications, UNESCO Report & Journals and Study Reports conducted by National Literacy Mission Authority on time to time.