

**ANNEXURE-I**

**RECRUITMENT NOTICE {No.F.2-3/2009-DAE(E)}**

Application are invited for filling up of the following positions on Deputation basis in the Directorate of Adult Education, DSE&L, M/o Education, New Delhi.

Name of the post	No. of the post	Pay Scale
Superintendent	01	Pay Band-2, Rs.9300 – 34800 plus grade pay of Rs.4200/- (pre-revised)

Completed application in the prescribed format should reach the office of Director, Directorate of Adult Education, DSE&L, Gallery No -10/4-5, Jamnagar House, Near Shahjahan Road, New Delhi-110011 within 45 days publication of this advertisement in Employment News. For prescribed application format and eligibility criteria etc. visit [www.dae.mhrd.gov.in](http://www.dae.mhrd.gov.in)

Any addendum/corrigendum shall be posted only on the Directorate website only.

Head of Office  
011-23070478

**ANNEXURE-II**

Government of India  
Ministry of Education  
(Department of School Education & Literacy)  
Directorate of Adult Education

One post of Superintendent in the Directorate of Adult Education (DAE), New Delhi, School Education and Literacy, Ministry of Education is proposed to be filled on deputation basis.

The requirements of the posts are given under:

S.No.	Name of the Post	Pay Scale	Age	Eligibility/Educational Qualifications
1	Superintendent-01 (Post)	Pay band-2, Rs.9300-34800 plus grade pay of Rs.4200/- (Pre-revised)	Shall not be exceeding Fifty Six (56) years as on the closing date of the receipt of applications	<b>Deputation:</b> Officials under the Central or State Government or Union Territories: (i) holding analogous post on regular basis in the parent cadre or Department; or (ii)with 6 years' service in the grade rendered after appointment thereto on regular basis in pay band-1, Rs. 5200-20,200 plus grade pay of Rs. 2800 (Pre-revised) or equivalent in the parent cadre or Department; or (iii)With ten years; service in the grade rendered after appointment thereto on regular basis in pay band -1, Rs.5200-20,200 plus grade pay of Rs. 2400 (Pre-revised) or equivalent in the parent cadre or Department; and (iv) Having two year's of experience in Establishment matters.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not to exceed three years. The appointment on deputation shall be governed by O.M. NO. 2/29/91 Estt. (Pay II) dated 5.1.94 issued by Department of Personnel and training as amended from time to time.

The applications in the prescribed proforma (in duplicate) should indicate name of the post applied for along with the complete and up-to-date last five years Annual Confidential Reports (ACRs) duly attested by an Officer not below the rank of Under Secretary to the Government of India may be sent so as to reach this Department addressed to Director, Directorate of Adult Education, Department of School Education & Literacy, Ministry of Education, Gallery No -10/4-5, Jamagar House, Near Shahjahan Road, New Delhi-110011 within 45 days publication of this advertisement in Employment News.

**(Renu Nigam)**  
Under Secretary &  
Head of Office  
Tel. No011-23070478



15. Please state whether you are applying for deputation/Absorption. (Officers under Central/State Governments are only eligible for “Absorption”).
16. Whether belongs to SC/ST
17. Remarks (The candidates may indicate information with regard to  
 (i) Research publications and reports and special projects (ii) Awards/Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.  
 (Note enclose a separate sheet if the space is insufficient).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum vitae duly supported by documents submitted by me will also be assessed by the selection Committee at the time of selection for the post.

Date\_\_\_\_\_

Signature of the Candidate

Address

\_\_\_\_\_

Countersigned

(Employer with seal)

Certificate to the furnished by the Employer/Head of the Office/forwarding Authority

Certificate that the particulars furnished by Shri/Smt./Km/ ..... are correct and he/she possesses the required educational qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/her complete ACR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of an under Secretary or above to the Govt. Of India are enclosed.
- (iii) His/her integrity is beyond doubt.
- (iv) No Major/Minor penalties have been imposed on him/her during the last 10 years is enclosed.  
 (Strike out which is not applicable).

Date \_\_\_\_\_

Signature.....

Place \_\_\_\_\_

Name & Designation with

Seal